



AFSSA
ASIAN FAMILY SUPPORT SERVICES OF AUSTIN

Sexual Assault Hospital Accompaniment Advocate

Position Summary:

Started in 1992, *Asian Family Support Services of Austin* is a non-profit organization that helps and empowers Asian survivors of domestic violence, sexual violence and human trafficking, improves their access to services and increases community awareness of various forms of gender-based violence and oppression.

AFSSA is committed to providing the highest quality, client centered and strength based services. The Hospital Accompaniment Advocate will be responsible for providing culturally-grounded and trauma-informed supportive accompaniment during the Sexual Assault Nurse Exam (SANE) for Asian and other immigrant survivors of sexual violence to gather evidence for future use by medical and legal personnel in the pursuit and investigation of a criminal case.

The Hospital Accompaniment Advocate will consider cultural, language and religious dynamics of survivors to ensure their safety and well-being during and after the exam. Individuals should have ability to quickly respond to service calls and flexibility during evenings and weekends. This position will directly report to the *Direct Service Program Manager*.

Essential Job Functions:

- Provide timely, non-judgmental, compassionate and immediate care to survivors of sexual violence
- Provide strengths-based comprehensive and confidential culturally-grounded, trauma-informed interventions for survivors
- Provide emotional support and resources to a survivor during and after the SANE exam
- Connect survivors to follow-up services, if applicable
- Coordinate interpretation services to survivors during the SANE exam or during follow-up services, if needed
- Complete all necessary reports post exam
- Screen requests to ensure service requests meet program criteria
- Complete required trainings: 40-Hour Office of Attorney General Sexual Assault Training, 20-Hour Sexual Assault Medical Accompaniment Training, and others as needed
- Adhere to AFSSA's policy on client confidentiality and to all partner agency policies
- Other duties as assigned

Scheduling Specifications:

- Minimum of two shifts a week, including one weekend shift
- On call shift on the rotation schedule is a 12-hour period. The Hospital Accompaniment Advocate will be paid a stipend for the on-call shift, regardless of the number of service requests.
- Be able to be dispatched to SANE exam location within 60 minutes of receiving a call.
- Maintain proper record keeping of all work performed
- Maintain regular contact with the Sexual Assault Coordinator

- Participate in bi-weekly supervision with the *DS Program manager*

Required knowledge, abilities, and skills:

- Respect for all cultures and ability to interact with diverse population
- Strong ability to actively listen and comfortably discuss sexual assault issues
- Knowledge about community resources
- Empathy, concern, and warmth for others
- Flexible and non-judgmental
- Must have reliable car and phone service
- Complete and pass a fingerprint and background check

Preferred knowledge, abilities, and skills:

- Knowledge of culturally-grounded service provisions to traditionally underserved populations
- Strong familiarity with one or more Asian languages
- Knowledge of sexual violence issues and their impact on individuals and families and experience working with individuals who have experienced trauma
- Knowledge and proficiency in the use of computers, internet searches, smartphone devices and other software packages
- Ability to maintain effective relationships with staff, volunteers, and community partners

Specifications:

- This position is hourly paid position. Hours vary depending on service call requests.
- \$15/hour during provision of services, training, and supervision activities. Additional \$30 stipend for 12 hour on-call shift.
- Not eligible for benefits.
- Valid U.S. work permit required.
- **Application Deadline:** Jan 31st, 2018, applications accepted until position is filled.

Please send resume and cover letter to AFSSA at info@afssaustin.org or P.O. Box 14234, Austin, TX 78761. For more information, visit www.afssaustin.org. **No phone inquiries.**

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