



AFSSA

ASIAN FAMILY
SUPPORT SERVICES
OF AUSTIN

Prevention Advocate (2022)

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About AFSSA:

Started in 1992, *Asian Family Support Services of Austin* is a non-profit organization that exists to break the cycle of violence in Asian and immigrant communities through Education, Advocacy, and Empowerment. AFSSA empowers Asian survivors of domestic violence and sexual violence, improves their access to services, and increases community awareness of various forms of gender-based violence and oppression.

AFSSA is guided by its core values: Prevention, Advocacy, Responsiveness, and Transformation.

AFSSA is committed to providing the highest quality, client-centered and strength-based services.

This position will directly report to the Director of Prevention, Education, and Outreach.

Position Summary

The Prevention Advocate will play an active role in the development of AFSSA's Prevention program. Under the supervision of the Director of Community Education, Outreach and Prevention, the Prevention Advocate will design and deliver educational sessions and prevention programs that aim to address gender-based violence and conduct outreach. The Advocate, in addition to the development of the prevention strategy and curriculum, will deliver prevention programming in a variety of awareness settings including education sessions to youth and adult audiences; outreaching to parents and adults in the community; serve as a conduit to individual support services by referring to our crisis response and direct services team; contribute to the development of the program plan with an eye to program effectiveness and evaluation; and assist in growing AFSSA's prevention program.

Essential job functions:

- Lead the development and implementation of AFSSA's prevention strategy re: interpersonal violence, domestic violence and sexual violence in the communities we serve.
- Develop and nurture relationships with key individuals and organizations in the community, including in settings such as schools and congregations.
- Participate in community based anti-violence coalitions emphasizing rape prevention and relationship violence prevention perspectives and strengthen alliances and partnerships with community-based organizations.
- Develop, implement and evaluate tailored and culturally appropriate prevention and education curricula, including designing comprehensive workshops around various issues including but not limited to prevention, bystander intervention, cultural definitions, healthy sexuality, community responses, safety, healthy relationships, and risk reduction.
- Assist with the agency helpline and provide support, safety planning and other crisis related services to hotline callers
- Assess any needs for specific trainings, presentations and materials and, when appropriate, taking the lead to develop new ones.

- Uphold AFSSA's mission to support survivors and educate the community to prevent and recognize the impact of domestic/sexual violence.
- Maintain professional competency by attending trainings and accessing other mechanisms (e.g., technical assistance, online tutorials, reading articles, etc.) for developing new knowledge and skills.
- Assist in completing required reports and other documentation (evaluations, sign-in sheets and other data for monthly, quarterly and annual reports) in a timely and complete manner.
- Support the Community Education and Outreach team (examples: maintaining an event calendar, assessing outreach material needs, managing the AFSSA partner newsletter, publicizing events).
- Attend agency meetings as required including staff meetings and weekly community education meetings.
- Adhere to AFSSA policies and procedures.
- Perform other duties as assigned.
- Excellent delivery of prevention and awareness activities in a variety of settings, including youth and adult audiences.
- Manage and supervise volunteers in prevention group settings.
- Uphold AFSSA's mission to support survivors and educate the community to prevent and recognize the impact of domestic/sexual violence.
- Raise awareness about domestic violence and sexual assault through culturally tailored public awareness campaigns, social media efforts, and community outreach.
- Seek out collaborations to expand service delivery in the community and keep abreast of current trends and research related to prevention.
- Be flexible to represent AFSSA at community events and conduct programs, trainings, and workshops on weekends and after hours.

Required knowledge, abilities, and skills:

- Bachelor's Degree in public health, education, sociology, social work, or related field and two years of field-related experience OR equivalent combination of education and experience.
- Knowledge of Asian & immigrant cultures, respect for all cultures, and ability to interact with diverse groups.
- Demonstrated experience in facilitating/delivering trainings and presentations.
- A passion for social justice and a commitment to ending domestic and sexual violence.
- Strong written/oral communication skills and excellent interpersonal skills.
- Demonstrated judgment and discretion with confidential matters.
- Good time management, organizational, problem prevention, and problem-solving skills.
- Availability to work a flexible schedule that could include some weekends and evenings.
- Bi-lingual/bi-cultural in an Asian language preferred.
- Experience in the field of sexual assault and/or intimate partner violence preferred.
- Experience with graphic design, video production, and social media is a plus.
- Other duties as assigned.

SPECIFICATIONS:

- **FLSA Status:** Full-Time Non-Exempt
- **Salary Range:** \$45,000
- **Benefits:** Paid Time-Off (PTO), official holidays, health insurance, retirement benefits.
- **Hours:** 40 hours per week, including evenings and weekend commitments
- **Required:** Valid U.S. work permit
- **Note:** This position is grant dependent, with funding guaranteed through August 2022.

AFSSA is an equal opportunity employer and does not discriminate on the basis of age, sex, race, language, ethnicity, religion, national origin, gender, gender expression, gender identity, marital status, sexual orientation, status as someone with a disability, or status as a veteran with a disability.